



## Anderson Public School

2195 Anderson Road  
Sand Springs, OK 74063  
(918) 245-0289

### REGULAR MEETING

Date:	<b>11/13/23</b>	ANDERSON BOARD OF EDUCATION	2195 Anderson Rd
Time:	<b>6:00 pm</b>	Library / West Entrance	Sand Springs, OK

*As required by Section 311, Title 25 of Oklahoma Statutes, notice is hereby given that the Anderson Board of Education will hold a meeting at the location and time above.*

### ===== AGENDA =====

#### 1. Roll call and declaration of quorum

#### 2. Consent Agenda – Items recommended for approval by a single motion.

*At the request of any Board Member, any item herein listed may be removed from the consent agenda for discussion or vote as a single issue.*

A. Consideration of the minutes of the October 10, 2023 regular meeting.

B. Acknowledge receipt of monthly financial reports.

C. Consideration of encumbrances /expenditures as listed:

- |                                                                                                         |                                                                                         |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 1. General Fund (F11);<br>Purchase Orders: # 155 – 175<br>Change Orders: None<br>Total: \$17,593.79     | 4. Bond Fund (F31);<br>Purchase Orders: # None<br>Change Orders: None<br>Total: None    |
| 2. Building Fund (F21);<br>Purchase Orders: # 44 – 44<br>Change Orders: None<br>Total: \$3,000.00       | 5. Sinking Fund (F41);<br>Purchase Orders: # None<br>Change Orders: None<br>Total: None |
| 3. Child Nutrition Fund (F22);<br>Purchase Orders: # 8 - 9<br>Change Orders: None<br>Total: \$15,339.17 |                                                                                         |

#### 3. Reports:

A. Superintendent's Report – Tod Williams

**4. Action Agenda – Individual items for discussion, consideration, and possible vote:**

*The Board may choose to take action on any item listed, including: motion to approve; motion to not approve; make a specific motion; take no action; table an item; or concur no action required. Members may second a motion, cast a vote, or abstain.*

- A) Discussion, consideration, and action regarding an update to the Activity Fund bank account with American Heritage Bank; specifically, to remove Brett Banker and Drew Thomas from the account, and to add Tod Williams and Melissa McClain TO the account as authorized signers for the account.
- B) Discussion, consideration, and action regarding approval of a quote from Endex for upgrades to the school's emergency response system using project fund #376 provided by the State Department of Education
- C) Discussion regarding the plausibility of a staff-wide Holiday Celebration in the month of December.

**5. Discussion, consideration, and vote to go into executive session, pursuant to OKLA. STAT. tit. 25 § 307(B)(1), & (B)(7) (Supp. 2002) for:**

- A. Discussion, consideration and action regarding employment, contracts, duties, responsibilities, and assignments for FY24 for:

- 1) Administrative Staff
- 2) Certified Staff
- 3) Support Staff
- 4) Extra Duty Staff and Assignments

- B. Discussion concerning a possible stipend from RSA Monies for Wendy Gibson and Sarah Hand for their extra labors with the LETRS Training.

**6. Return to Open Session and Board Clerk statement of compliance with the record keeping requirements of Executive Session.**

**7. Recommendations and consideration for vote:**

A. Discussion, consideration and action regarding employment, contracts, duties, responsibilities, and assignments for FY24 for:

- 1) Administrative Staff
- 2) Certified Staff
- 3) Support Staff
- 4) Extra Duty Staff and Assignments

C. Discussion and action concerning a stipend from RSA Monies for Wendy Gibson and Sarah Hand for their extra labors with the LETRS Training.

**8. ANNOUNCEMENTS**

**9. ADJOURNMENT**

Posted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m. / p.m., on the front door at the East entrance to the building, Anderson Public Schools, 2195 Anderson Road, Sand Springs, OK 74063. 25 O.S., Sec 303

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Posted by: